

Frequently Asked Questions

IDC 2023 Membership

Q: What are the benefits of becoming an IDC member?

A: As the national advocacy body for the interior design profession in Canada, IDC is committed to delivering high quality services and products for our members at every stage of their career, as well as advocating to government and the wider business community on behalf of Canada's talented interior design industry.

Q: Who can become a member of IDC?

A: Membership types and categories are listed on [IDC's website](#).

Q: Why have IDC's member categories changed?

A: In consultation with the IDC board of directors and feedback from members, IDC has simplified its membership categories to reduce financial barriers wherever possible and allow access to industry allies to support the association and Canadian interior designers.

Q: What has changed specifically in the current membership categories chart?

A: The membership categories chart is now aligned with IDC's by-laws in portraying voting and non-voting members and related subcategories of membership.

Students, educators, and retired membership is now complimentary, and the group will no longer pay dues and will not receive annual invoices.

Q: Who are voting members at IDC?

A: Voting members are IDC Registered members – those individuals who are active Registered, Licensed, Professional, or Certified members, in good standing, of any provincial interior design regulatory body in Canada; including any members that are Non-Resident Registered. Registered members may use the 'IDC' designation.

Q: Who are non-voting members at IDC?

A: Non-voting members are IDC Affiliate members such as *students* who are actively enrolled as a student in a post-secondary program of interior design education at any university, college, or institution accredited by the [Council for Interior Design Accreditation \(CIDA\)](#) or programs accepted by provincial associations; *interns* who have completed a recognized interior design educational program and are engaged in the work experience portion of their path to full registered membership; *active educators* in post-secondary interior design education at any university, college, or accredited school of interior design; *allied members* who hold membership in other national or international associations, or individuals who are associated with the profession of interior design; and *retired practitioners* who have been members of IDC for a minimum of three years and have retired from the practice of interior design. Affiliate members may not use the 'IDC' designation.

For more information about the types of programs accepted in your province, please contact your [provincial association](#).

Q: What are the benefits of membership for students and interns?

A: IDC helps students and interns build their professional network and stay up to date with the latest industry news and trends. Membership is free for students.

Benefits of membership include:

- Access to job opportunities through IDC's online [Career Centre](#)
- Annual awards, bursaries, and scholarships
- Connections to senior designers and industry manufacturers
- Exclusive discounts and invitations to industry networking events
- Educational seminars and webinars

Q: What is the application process for new members?

A: New applicants must complete the appropriate application form below and pay the membership dues associated with their membership type:

- a) [Application form for students](#)
- b) [Application form for new members](#)

Q: Is membership with IDC mandatory to be able to practise as an interior designer in Canada?

A: Membership with IDC is not mandatory to practise as an interior designer in Canada. As a national advocacy body, IDC provides connections to industry manufacturers and suppliers, access to professional development courses (CEUs), national and international opportunities, information on national trends and updates in design.

Q: Which options exist for those who are soon retiring, but wish to stay connecting to their industry?

A: IDC has a 'Complimentary Retired' membership category at no charge, for those who are no longer practising as interior designers, but wish to remain connected to the industry. For more information on membership types and dues, please complete the application form for new members. Anyone interested in joining IDC as a retired member must complete the application form.

Membership Dues

Q: When is the membership year?

A: The membership year runs from January 1 to December 31. If you pay mid-year, you will still have to pay full dues for the year, with exceptions for new members.

Q: What is the deadline for payment of membership dues?

A: Please pay your IDC membership dues by March 1 to avoid late fees. Members who pay their annual dues before December 31 of every year will receive a discounted rate.

Q: Does IDC have a membership number?

A: No, IDC does not have a membership number. If you require your IDCEC number to self-report CEU hours, visit [IDCEC's website](#), and search your number with your first and last names.

Q. When should I renew my membership?

A: You should renew your membership by March 1 to avoid a late fee charge. Renewals can be processed early starting in November.

Q: How can I access my invoices and payment records?

A: You can access your IDC profile by logging into the [my IDC login page](#) and scrolling to the bottom of the page under Financial History, then clicking on the recent invoice by date.

Q: How do I find out if my membership will automatically renew and change my credit card details?

A: Access your profile through the [my IDC login page](#) to ensure that you enabled automatic credit card payments for your annual membership and update your credit card details.

Q. How do I pay with a cheque?

A: Send a cheque addressed to membership with your invoice number to 901 King St West, Suite 401. King St West, Toronto. M5V 3H5.

Q. I'm going on maternity leave, what should I do about my membership?

A: Contact your provincial association and IDC to change your membership to inactive. Inform us when you return to work to update your membership status.

Q: I intend to take time off work, what should I do about my membership?

A: Contact your provincial association and IDC to change your membership to inactive. Inform us when you return to work to update your membership status.

Q: Can I cancel my membership and be refunded dues?

A. Membership fees are non-refundable, non-transferable and are not pro-rated.

Updating Member Records

Q: How do I access my member profile?

A: Access your profile through the [my IDC login page](#) using your login details provided by IDC when you signed up to become a member. If you are unable to login, request a password/login reset through info@idcanada.org.

Q: How do I change my name?

A: Inform IDC on your change by emailing info@idcanada.org or calling 416.649.4436.

Q: How do I change my mailing/personal address?

A: Access your profile through the [my IDC login page](#) then select 'Contact Information' to update your address, phone number, email, website, and social media accounts. Inform IDC on your preferred email for communications (newsletters, invoice reminders).

Q: How do I change my employer information?

A: Access your profile through the [my IDC login page](#) to update your information, or send an email to info@idcanada.org with your new title, employer address, telephone number, email and website.

Q: How do I reset my password?

A: Select 'Forgot My Password' tab on your member login page or by email info@idcanada.org.

Q. How do I update my member directory listing?

A: Access your profile through the [my IDC login page](#) and select Directory to add categories for your company/firm. Should you have additional categories, contact us through our general email to update the directory for you.

Q: How do I reach the IDC membership team?

Email: info@idcanada.org

Phone: 416.649.4436

Toll-free: 1.887.443.4425 ext. 1