

## FELLOWSHIP AND HONORARY MEMBERSHIP POLICY

Fellowship may be granted to current or longstanding former IDC members who have shown distinction in fulfilling the criteria established by the IDC Nominations Committee. Please read the eligibility, qualifications, and submission requirements carefully when considering a prospective candidate's nomination for fellowship or honorary membership.

### 1. ELIGIBILITY

#### A. Fellowship

Becoming an IDC Fellow is the most prestigious honour that the association can bestow upon an IDC member. It is intended to recognize extraordinary, notable, and significant contributions to the profession and/or the association. Nominees must be current or longstanding IDC members and must have been registered members for at least 10 years. (If uncertainties exist about a nominee's length of membership, please contact IDC at 416-649-4425 or [info@idcanada.org](mailto:info@idcanada.org) to verify eligibility before preparing the online submission materials.)

Nominees must exhibit the highest levels of leadership, ethical conduct, and professionalism as confirmed by peer testimony.

#### B. Honorary Membership

Honorary Membership may be granted to individuals who are not interior designers by profession but have made notable and outstanding contributions to the profession and the interior design community. IDC membership is not a requirement.

The criteria and the means of fulfillment are detailed below. Please read the criteria carefully when considering a prospective nominee's qualifications for Honorary Membership.

Nominees must exhibit the highest level of individual leadership, ethical conduct, and professionalism as confirmed by peer testimony.

### 2. GOALS

The goals of Fellows and Honorary Members are:

- To represent a diverse community of thought leaders, providing insight into strategic issues and future trends affecting IDC and the design industry
- To be engaged and supportive of IDC and the design community

### **3. QUALIFICATIONS**

All nominees should have achieved distinction and made notable and outstanding contributions in one or more of the following areas.

1. Volunteer Leadership
  - a. Outstanding service and commitment to IDC through participation on IDC Committees and/or as an IDC Board Director or Officer.
  - b. Service and commitment to collateral organizations such as:
    - i. Council for Interior Design Qualification (CIDQ)
    - ii. Council for Interior Design Accreditation (CIDA)
    - iii. Interior Design Educators Council (IDEC)
    - iv. Interior Design Continuing Education Council (IDCEC)
    - v. Provincial Interior Design Associations.
2. Exemplary Body of Design Work
  - a. Distinguished and significant interior projects, through individual effort or by assuming a primary role in a team effort.
  - b. Leadership in managing and directing an interior design firm or studio that has achieved recognition and prominence in the industry.
3. Education, Research, and Business Practice
  - a. Advancing the profession and the body of interior design knowledge as an educator, trainer, and/or author. Notable contributions through work in interior design education, research, and/or publication.
  - b. Knowledge leadership for the business of interior design, including firm management, market expansion, project management, and corporate real estate/facilities management.
4. Environmental and Social Impact
  - a. Contributions to economic, social, and environmental well being.
  - b. Exceptional work in historic preservation, sustainability, universal design, and/or adaptive re-use.
  - c. Influence on government policy and/or public service or work with non-profit, non-governmental organizations, or government agencies.
5. Other Distinctions
  - a. Nominee submissions may demonstrate exemplary contributions in interior design that do not fall under the previous categories but that are potentially worthy of this highest honour.

### **4. SUBMISSION REQUIREMENTS**

A registered member in good standing or IDC Fellow may nominate a registered member or a registered member may nominate themselves. The Nominations Committee may also suggest or seek the nomination of

worthy candidates. Current board directors/officers are not eligible to be nominated for Fellowship or Honorary Membership. Please submit the nomination information via the IDC online submission form.

**A. Submission Form – to be submitted by the Nominator**

1. Nominator's name, email address, and phone number.
2. Nominee's name, email address, phone number, high-resolution photo, and bio.
3. Nominee's bio may include:
  - a. Educational history – including province or territory where nominee is registered or licensed to practice interior design (if applicable).
  - b. Employment history – in chronological order, including roles and responsibilities.
  - c. Leadership and service – including relevant committee and board service in organizations relating to supporting the profession of interior design, and other volunteer activities, if appropriate.
  - d. Recognition and awards – including significant awards, honours, and recognition the nominee has received
  - e. Other – if applicable, please submit a list of books, articles, or research documents written by or about the nominee.
4. Nominee references – Three (3) names and email addresses.

***NOTE: If the information required in items 2 and 3 is adequately contained in the candidate's current CV, the CV may be uploaded in lieu of the bio.***

**5. EVALUATION AND NOTIFICATION OF SELECTION**

The IDC Nominations Committee will review all the submissions and evaluate based on the candidate's accomplishments, presentation in the supporting documents, and overall impact of the complete application.

IDC staff will receive and distribute completed submissions to the Nominations Committee for review. No member of the Nominating Committee may write a letter of nomination or endorsement for any candidate.

The recommendations of the Nominating Committee will be presented to the IDC Board for confirmation.

Candidates selected to become IDC Fellows or Honorary Members will be notified in September.